



Frederick County Commission For Women
Monthly Public Meeting Minutes
January 10, 2012

Mission Statement: *To create a stronger community by addressing challenges and by fostering unlimited opportunities for all women*

Present: Jamie Shopland, Diana Halleman, Cher Woehl, Christine Ferguson, Susan Mender, Olga Hernandez Smith, Shallome Walter, Sharon Dobson, Vivian Laxton, Val Dougherty, and Jennifer Charlton-Shuldes

Absent: Linda Roth, Hebba Hassanein, Tish Honse

Guests: Melayne Newman, Connie Devilbiss, Terry Smith, Lala Mooney, Natalie Melendez Abbas, Viv Wayne

I. President's Report and Announcements

A. Guests – guests in attendance were introduced.

B. Approve minutes – Commissioner Woehl moved to approve December 13, 2011 minutes as submitted. Motion was seconded and carried by majority vote.

C. Mail call

1. Alpha Kappa Alpha Sorority
 - a) Informed us of their March 17, luncheon from 12 to 3.
 - b) Called for nominations for women of excellence.
2. Hope Alive sent their newsletter.
3. Maryland Commission for Women
 - a) The state commission has 5 vacancies so commissioners are encouraged to apply.
 - b) Invite Commission to go to meetings in Towson and Annapolis
 - c) Invited Commission to attend March 7 award ceremony
4. Center for Health and Gender Equity (CHANGE) www.genderhealth.org
 - a) Organization asked the Commission to become a member of their coalition. Commissioners are encouraged to learn more about the organization before taking a vote as to whether to sign on.

D. Reviewed Calendar of Events

E. Commissioner Vacancies

1. Commissioner Lisa Gritton has resigned due to personal obligations.
2. President Vivian Laxton announced that she is not going to be able to continue as President due to a conflict of interest with her new position with the State Insurance Commission.
3. Given the vacancy in the Commission's presidency and in accordance with our By-laws, Vice President Sharon Dobson will fill the role of President. To fill the vacancy of Vice President, Commissioner Walters nominated Commissioner Woehl to fill the vacancy of Vice President, which was seconded by Commissioner Shopland. All voted in favor.
4. This leaves 2 vacancies in the general membership, which that Recruiting Committee is working to fill.



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II. Treasurer's Quarterly Report

- A. Commissioner Dougherty delivered the treasurer's report and provided an updated figure of \$7,780 for fundraising programs.
- B. Commissioner Dougherty also reported that an outstanding bill must be paid for Marketing of the Maryland Women's Conference.

III. Handbook Review

- A. President Laxton reviewed the process to present new projects to the Commission. When commissioners have ideas for new projects, they should present ideas to the Executive Committee first for approval.
- B. The Executive Committee is working on a project request form that will be used to submit project requests and hope to have it ready by next week.

IV. Standing Committee Reports

- A. Legislative Committee – Commissioner Shopland delivered the committee report. General consensus is that we will sign-on to MLAW's agenda.
- B. Recruitment Committee – Vice President Dobson reported that there is an intern candidate, Melayne Newman, that the Committee recommends for the Spring semester.
- C. Outreach Committee – Commissioner Hernandez-Smith reported that her committee wants to include food drives in all future events where appropriate. The general consensus is that the Commissioners are on board with supporting food drives at various events. This is still in planning stages and both Commissioners Smith-Hernandez and Charlton-Shuldes will work out details.
- D. Volunteer Committee – Committee had no new updates to report. Commissioner Mender needs an e-mail with additional direction for LPGA volunteer support.
- E. Marketing Committee (Jamie) – Commissioner Shopland reminded commissioners that updated bios for the county website are due January 20. Commissioner Shopland will follow-up on business card order with the vendor.

V. Other Committee Reports

A. Maryland Women's Conference

- 1. Vice President Dobson moved to proceed with the 4th Annual Maryland Women's Conference barring any unforeseen events. Majority voted in favor.
- 2. Vice President Dobson distributed committee sign-up form to those in attendance.

B. Ad Hoc Financial Policy Committee

- 1. Commissioner Woehl discussed financial policies surrounding identifying beneficiaries for LPGA. An open issue is the definition of "affiliated organizations" and designating monies to affiliated organizations, for example whether the Woman to Woman Mentoring Program is an affiliated organizations.
- 2. Commissioner Woehl asked the membership to provide 3 recommendations for LPGA beneficiaries and will follow up with a request and instructions for submission via email.
- 3. Once financial policies are drafted, Commissioner Woehl recommends taking a substantial portion of a future public meeting to review draft policies.
- 4. Commissioner Dougherty received copies of county's financial policies.



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C. 20th Anniversary

1. Commissioners Woehl and Ferguson delivered a proposed project plan including a proposed budget. There was concern over the cost of printing the proposed conference take away, a calendar with commission photographs and women's history observances.
2. Vice President Dobson moves to accept budget excluding the line for calendar project. Motion passed by majority vote.
3. Vice President Dobson suggests bringing calendar project to the Marketing Committee to which Commissioners Woehl and Ferguson agreed.

D. LPGA - Commissioner Charlton-Shuldes delivered an update on the status of the LPGA.

VI. New Business

1. \$100 NACW membership renewal - Commissioner Woehl moves that we renew membership. Commissioner Shopland abstained due to her capacity as Associate Director of NACW. Motion passed by majority vote.

VII. Old Business

A. Women Fly it Forward sponsorship (March 10, 2012)

1. Commissioner Shopland asked the membership to consider a \$200 sponsorship of this event, which goes towards flight lessons for a scholarship winner at Frederick Municipal Airport.
2. Vice President Dobson moved to request silver sponsorship of \$200. There was discussion concerning whether the scholarship recipient will be a Frederick resident and Commissioner Shopland could not confirm that to be a requirement of the scholarship. It was noted however that the flight classes will take place at Frederick Municipal Airport. Commissioner Charlton-Shuldes expressed concern that this event is not in line with the Commission's mission statement. Other commissioners opposed this view given the inequity in STEM careers as it relates to women. Commissioners voted resulting in a tie with 5 Yays and 5 Nays. President Laxton broke the tie and the motion failed.

B. Leadership Alliance Dinner

1. Vice President Dobson delivered the request of Commissioner Roth asking that the membership determine the date of the Leadership Alliance Dinner. Commissioners agreed that the date will be March 29, 2012.
2. General consensus is that the proposed project plan is acceptable.

VIII. Closed Session - Vice President Dobson moved to close the session to discuss personnel matters. Motion passed by majority vote. Commissioner Charlton-Shuldes moved to adopt the intern candidate Motion passed by majority vote.

IX. Meeting adjourned at 8:58 p.m.

X. Next Public Meeting is Tuesday, February 14, 2012.